



MEETING MINUTES

Administrative Charging Committee (ACC)
Wednesday, June 28, 2023
6:00 pm – 7:00 pm

[Zoom Link](#)

Attendees: Bishop Paul Walker (Chair), Andrea Johnson (Vice Chair), Thomas Pinder, James Hopkins Jr., Fatmata Barrie (Staff), *Laura Byers (Staff, Minute Taker)*

Members Absent: Chris Jennison

1. Call to Order
2. Review/Approval of Agenda and Minutes

Motion to approve the May 10 meeting minutes and June 29 meeting agenda. Approved.

3. Discussion – Review the Standard Operating Procedure (SOP)

Summary:

- Fatmata presented the Standard Operating Procedure for review.
- Discussion review of section 5.2a and possible changes to be applied pending outcome of outside counsel.
- Committee discussed their definition of when the time clock starts for the 30-day timeline, per County Council Bill 49-21. A decision will be issued within 5 days.

Actions Item: Members will review and modify the SOP and deliver it to staff by Monday, July 10 at noon

- Discussion on minimizing irrelevant complainant or officer information until a trend is detected.

4. Case Review

Motion to move to closed session to review details of personnel issues pursuant to Maryland Code, General Provisions Article §3-305(b)(13) “To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter”

5. Adjournment

*Next ACC Meeting: Wednesday, July 12, 2023 (6 pm-7 pm)
Virtual via Zoom Link*